



Display/Exhibit/Loan Agreement

Name of Representative: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Date: _____

I do hereby authorize the Michigan Railroad History Museum and Durand Union Station, Inc. to use the following property for an exhibit, or to put on display in whatever manner they find best:

Item	Qty.	Destination	Origin	Description

Duration: Date Borrowed: _____ **Date Returned:** _____

I understand that the staff at the Durand Union Station will place the above listed items into a secured display case in either the Museum or in the Amtrak Lobby. As such, the Library and Archives recognize that the above list is all-inclusive to materials borrowed for use in the indicated display. Furthermore, the Library and Archives can add or subtract any item that is part of a display, but must indicate any changes on this form and all subsequent copies. As part of this agreement, DUSI will return all artifacts to the Library and Archives in the same status they were received.

Library/Archive Staff Approval

Date

Staff Representative Signature

Date

Signature of Director

Date